

Po On Commercial Association Wong Siu Ching Secondary School

Report on Use of Capacity Enhancement Grant 2010-2011 September 2010 to August 2011 Person-in-charge: The Principal

Capacity Enhancement Grant

Task Area	Implementation Plan & Schedule	Staff Member employed or services procured	Grant Used	Evaluation
Providing support for implementation of NSS curriculum and OLE	To employ 1 full-time and several part-time teachers, tutors, I.T. assistants, training assistants, invigilators, markers and tour organizers to help teachers prepare for NSS curriculum and undertake remedial teaching.	2 teachers, 1 teaching assistant, 1 IT staff, and 3 temporary clerical staff were employed; Services procured for 2 supplementary classes and 3 ball game teams.	Payment: Salary (including employer's MPF contribution) for 2 teachers: \$666,415 Salary (including employer's MPF contribution) for teaching assistant: \$122,850 Salary for temporary staff: \$2,420 Salary (including employer's MPF contribution) for IT Staff: \$79,364.07 Tutor Fee for Supplementary/enhancement course: \$28,340 Coach Fee for training of badminton team, basketball team & football team: \$39,550 <hr/> TOTAL \$938,939.07	1. Based on lesson observation and records of work, the panel heads and the principal highly commended the performance of the additional teachers in classroom teaching, homework marking and leading extra-curricular activities. 2. Teachers generally agreed that the objective was achieved and they were satisfied with the support provided by the I.T. and Teaching Assistants. 3. The provision of invaluable services by the part-time coaches and instructors in various after school programmes and supplementary courses for students as reported by the teachers-in-charge greatly helped relieve teachers' workload so that teachers could concentrate on classroom teaching and the implementation of the NSS curriculum and OLE programmes.

Grant received from EDB: \$471,771.00
 Subsidies from Labour Department: \$18,000.00
 Total grant used: \$938,939.07
 Balance: -\$449,168.07

Shortfall has been made up with surplus to be deployed from the Operating Expenses Block Grant

Approved by 
 Chan Fook Lam (Supervisor)

Po On Commercial Association Wong Siu Ching Secondary School

Report on Use of ESSCSG (2010-2011) September 2010 to August 2011 Person-in-charge: The Principal

Enhanced Senior Secondary Curriculum Support Grant

Task Area	Implementation Plan & Schedule	Staff Member employed or services procured	Grant Used	Evaluation
Providing relief for teachers attending NSS programmes	To employ two full-time teachers to create time for teachers to attend NSS training courses, and to plan NSS lessons.	2 teachers were employed.	Total salaries paid for 2 teachers: \$658,090 Total contributions paid for MPF Scheme (employer's portion): \$24,000 TOTAL \$682,090	<ol style="list-style-type: none"> 1. The feedback from teachers and students was positive. The panel heads involved thought that the extra manpower could relieve the workload of teachers. 2. With the employment of extra teachers, there was more room for teachers to attend NSS training course and plan NSS lessons. The quality of teaching was maintained. 3. Based on lesson observation and records of work, the panel heads and the principal highly commended the performance of the additional teachers in classroom teaching, homework marking and leading extra-curricular activities.

Grant received from EDB: \$635,220.00
 Total grant used: \$682,090.00
 Balance: -\$46,870.00

Shortfall has been made up with surplus to be deployed from the Operating Expenses Block Grant

Approved by 
 Chan Fook Lam (Supervisor)